

UNIVERSITY OF PERADENIYA



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கலைப் பீட வித்தியார்த்திகள் சங்கம்
Arts Faculty Alumni Association

CONSTITUTION
of the
ARTS FACULTY ALUMNI ASSOCIATION
OF THE UNIVERSITY OF PERADENIYA
(AFAAUP)

ARTS FACULTY ALUMNI ASSOCIATION OF THE UNIVERSITY OF PERADENIYA
Founded in 2022

**ARTS FACULTY ALUMNI ASSOCIATION
OF THE UNIVERSITY OF PERADENIYA (AFAAUP)**

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**CONSTITUTION
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ARTICLE I: NAME:

The name of the association shall be the “Arts Faculty Alumni Association of the University of Peradeniya” hereinafter referred to as “the Association”. The expression “Peradeniya Arts Faculty” shall include the Arts Faculties of the University College (1921-1942), the University of Ceylon (1942-1967), the University of Ceylon, Peradeniya (1967-1978), the University of Sri Lanka, Peradeniya Campus and the University of Peradeniya, Sri Lanka (1979 onwards) and shall hereinafter be referred to as “the Faculty”.

ARTICLE II: OBJECTIVES:

The objectives of the Association shall be as follows;

1. To encourage, foster and promote close relations between the Faculty and its alumni and among the alumni themselves.
2. To assist and support, financially and otherwise, the Faculty and the alumni.
3. To initiate, assist and support activities which are of interest to the alumni.
4. To promote interest of the alumni body in the affairs of the Faculty and to ensure that programmes are developed for the benefit of the alumni.
5. To promote close relation between alumni and students of the Faculty and to support student welfare programmes.
6. To provide exchange of information between alumni, Faculty and its students.
7. To promote and perpetuate amity and understanding among and between the alumni.
8. To advance networking and communication pathways between faculty and alumni.
9. To support alumni in maintaining high levels of professionalism.
10. To enhance scholastic and social fellowship among alumni.
11. To encourage scholastic and intellectual growth among alumni.
12. To cooperate with the AAAUP and other Faculty Alumni Associations of the University of Peradeniya in promoting the goals of the Faculty.
13. To pursue any other objectives which are in conformity with the above aims and objectives of the association.

ARTICLE III: PATRON OF THE ASSOCIATION:

The Dean of the Faculty of Arts of the University of Peradeniya, Sri Lanka shall be the Ex-officio Patron of the Association.

ARTICLE IV: MEMBERSHIP:

1. There shall be three categories of members:

i) Ordinary Members

- a) Any person who has completed an Undergraduate or post-graduate study programme in the Faculty or
- b) Any person who is or has been a member of the academic staff of the Faculty or
- c) Any person who is or has been a member of the non-academic staff of the Faculty possessing a University degree or an equivalent qualification.

ii) Associate Members

- a) Any past student of the Faculty who is not entitled to be an ordinary member. or
- b) Any person who is or has been a member of non-academic staff of the Faculty in the staff grade.

iii) Honourary Members

- a) Any person who is not being eligible for ordinary membership but has rendered distinguished service to the Faculty, may be nominated by the Executive Committee and be elected by the Association as an honorary member, for a period of one year, and it may be extended for another year by the Executive Committee if deemed necessary.

- 2. All ordinary members shall have the right to vote, to be nominated for office in the Association, to propose and second the candidature of another member. All members shall have the right to receive relevant communication from the general secretary.
- 3. Any member who has not paid his annual subscription fee for a period of two years shall cease to be a member. However, the membership can be reinstated on full payment of the arrears due to the Association.
- 4. The meetings of the Executive Committees, Standing Committees, Sub Committees or any Committee appointed for a specific purpose of the Association, shall be held in a physical or virtual or hybrid format, choosing the right modern technology, depending on the situation. The quorum for a meeting shall be not less than one-third of its membership.

ARTICLE V: EXECUTIVE COMMITTEE AND THE OFFICE BEARERS:

- 1. The Executive Committee of the Association shall consist of the following persons;
 - a). The office bearers of the Association;
 - b). Dean of the Faculty or a representative nominated by the Dean representing the Faculty Board.
/ Arts Faculty Alumni Association Coordinator
 - c). Immediate past President
 - d). *Ex-officio* Vice Presidents; The Presidents of each Alumni Batch Committee, passed out annually from the Faculty, shall be *Ex-officio* Vice Presidents of the Executive Committee and they are life members of the Association.
 - e). The Office bearers of the Association.
- 2. The Office bearers of the Association shall be the following;
 - i). The President
 - ii). Five Vice-Presidents
 - lii). The General Secretary
 - iv). Two Assistant Secretaries
 - v). The Treasurer
 - vi). The Assistant Treasurer
 - vii). The Editor
 - viii). Internal Auditor
 - ix). Five, Committee members
 - x). Three Representatives from each Alumni Batch; The President, the Secretary, and the Treasurer from each of the Alumni Batch Committee, passed out annually from the Faculty.

3. The Association's authority shall be vested in the Executive Committee and the Meetings of the Executive Committee shall be chaired by the President of the Association or in his/her absence by a Vice-President.
4. The meetings of the Executive Committees, Standing Committees, Sub Committees, or any Committee appointed for a specific purpose of the Association, shall be held in a physical or virtual, or hybrid format, choosing the right modern technology, depending on the situation. The quorum for a meeting shall be not less than one-third of its membership.
5. The Executive Committee shall be responsible for implementing the decisions of the General Membership. It shall meet as frequently as possible. The office bearers shall be elected at an annual general meeting and shall hold office for a period of one year. The Office-bearers and the five Executive Committee members shall be eligible for re-election, and no Office-bearer shall hold the same office for more than three consecutive years.
6. If, for any reason, the chair of an office bearer falls vacant before one year, the Executive Committee shall nominate suitable person(s) to serve for the remaining period of office.

ARTICLE VI: COMMITTEES

1. There shall be Standing Committees on;
 - i). Arts Faculty Development
 - ii). Arts Faculty Students Welfare
 - iii). Finance
 - iv). Public Relations & Alumni Welfare
 - v). Continuing Education & Extension Education
 - vi). Alumni Batch Annual Meetings & Reunions
2. The Executive Committee may, in addition to the above-mentioned Standing Committees, appoint any other sub-committee as and when necessary for specific purposes.
3. Each of the Standing Committee or Sub Committee shall be nominated by the Executive Committee for a period of one year.
4. Each Standing Committee or Sub Committee shall consist of a minimum of five members, of whom, one shall be a member of the Executive Committee.
5. The Standing Committees on (i) Arts Faculty Development and (ii). Arts Faculty Students Welfare shall be chaired by a Vice-President and the Standing Committee on Finance shall be chaired by the Treasurer of the Association. The other committees may elect their own Chairmen.
6. The General Secretary or one of the Assistant Secretaries or any other member nominated by the General Secretary shall function as the Secretary of each Standing Committee or Sub Committee.

ARTICLE VII: AFAAUP SECRETARIAT & OFFICIAL SEAL OF THE ASSOCIATION

1. The Secretariat of the Association shall be based as determined by the Dean of the Faculty on the request of the Executive Committee.

2. The General Secretary of the Association shall undertake the administrative duties associated with the Association in liaison with the Dean of the Faculty, President and the Executive Committee.
3. The Treasure shall be responsible for maintaining records of the income and expenditure of the Association. He / She shall provide the Executive Committee with an annual account statement in January of each year in addition to the statement at the annual general meeting of the General Membership.
4. The Official Seal shall be kept in the custody of the General Secretary of the Association.
5. The Official Seal of the Association shall not be affixed to any document except by the General Secretary, in the presence of either the President or any one of the Vice-Presidents of the Association.

ARTICLE VIII: MEETINGS OF GENERAL MEMBERSHIP

1. There shall be held every year at a time and place fixed by the Executive Committee, an Annual General Meeting of the Association, on or before 31st of March, physically or virtually or in a hybrid format, choosing the right modern technology, depending on the situation.
2. A special meeting of the Association shall be convened by the General Secretary of the Association at the written request of a number of members not less than thirty or 1/3 of the General Membership whichever is less.
3. A general or special meeting shall be convened by the General Secretary of the Association, physically or in a virtual or hybrid format, choosing the right modern technology, depending on the situation, at the instance of the Executive Committee, and the quorum for a meeting shall not be less than one-third of its membership.

ARTICLE IX: FISCAL YEAR, LEGAL & FINANCIAL MATTERS

1. The Fiscal Year of the Association shall be from the first of January to the thirty-first of December.
2. The annual accounts of the Association shall be audited at the end of the fiscal year by a registered firm of Chartered Accountants appointed at the Annual General Meeting.
3. All funds of the Association shall be deposited to the credit of the Association in such banks and/or other institutions in current accounts and/or savings accounts and/or fixed deposits, as the Executive Committee may decide, from time to time.
4. All cheques, drafts, withdrawal orders for the payment of money, notes or other evidence of indebtedness issued in the name of the Association shall be signed by (i). the President or the General Secretary or one of the Vice Presidents authorized by the Executive Committee, and (ii). the Treasurer and his/her absence, the Assistant Treasurer.
5. A Special Fund, to be known as the "Arts Faculty Alumni Association Endowment Fund", shall be established and maintained by the Association.

ARTICLE X: MEMBERSHIP FEES

The fees payable by Members to the Association shall be at the rates proposed by the Executive Committee from time to time and approved at the Annual General Meeting or Special General Meeting.

ARTICLE XI: CONSTITUTIONAL AMENDMENTS

Changes in the Constitution shall be made only with the approval of at least two-thirds of the total Membership of the Executive Committee voting at a meeting of the Executive Committee and with the approval of the General Membership by a simple majority.

ARTICLE XII: BY LAWS, TORs, ADMINISTRATIVE REGULATIONS AND GUIDELINES

The Executive Committee may, with the approval of two-thirds of its full members and with the approval of the General Membership by a simple majority, shall add any, of the By-laws, Terms of Reference, Administrative Regulations, or Guidelines when and where necessary for the well-being of the Association.

November 28, 2022

- Ref: (1). Constitution of the Alumni Association of the University of Peradeniya (AAUP)
Amended Version 2021/2022
- (2). Statute of the Peradeniya Engineering Faculty Alumni Association (PEFAA)
- (3). Statute of the Peradeniya Medical School Alumni Association (PeMSAA)
- (4). Statute of the Alumni Association of the Faculty of Agriculture of the University of Peradeniya (AAFAUP)

**சேராடேனிய விஸ்வீடியாலகீய பீடியன் கුළ டூனவ க்ரீயான்தக் வன விடியாப்ரீன்தே சன்தி
பேராதனைப் பல்கலைக்கழக பீட வித்தியார்த்திகள் சங்கங்கள்
Alumni Associations Functioning at present under the Faculties of the University of Peradeniya**

பீடிய - ஆசிரியர் - Faculty	Faculty Alumni Association	Acronym
காசீகர்த - வேளாண்மை - AGRICULTURE	Alumni Association of the Faculty of Agriculture of the University of Peradeniya	AAFAUP
ஓனீனேர்டு விடியா- பொறியியல் - ENGINEERING	Peradeniya Engineering Faculty Alumni Association	PEFAA
வெடிய - மருத்துவ அறிவியல் - MEDICAL	Peradeniya Medical School Alumni Association	PeMSAA
படி வெடிய - கால்நடை அறிவியல் - VETERINARY MEDICINE & ANIMAL SCIENCES	Veterinary Alumni Association of Peradeniya	VAAP
விடியா - அறிவியல் - SCIENCE	University of Peradeniya Science Faculty Alumni Association	UPSAA
டன்த வெடிய - பல் அறிவியல் - DENTAL SCIENCE	Dental Faculty Alumni Association	DFAA
லாசீகூ பீடிய - கலைப் பீடம் - Arts Faculty	Arts Faculty Alumni Association of the University of Peradeniya (<i>Founded in 2022</i>)	AFAAUP

Regional Alumni Association Chapters of the University of Peradeniya, functioning at present

டூனவ க்ரீயான்தக் சேராடேனிய விஸ்வீடியாலகீய விடியாப்ரீன்தே பூடேகீய சன்தி (பூடேகீய லாடா)
பேராதனைப் பல்கலைக்கழகத்தின் பிராந்திய வித்தியார்த்திகள் சங்கப் பிரிவுகள் தற்போது இயங்கி வருகின்றன

Regional Chapters of the AAUP	Alumni Association - Acronym
வசீனாநிர கலாலி மேற்கு கலாழும்பு Western / Colombo Chapter	AAUPCC
ரூஹூன - தெற்கு - Ruhuna Chapter	AAUPRC
வயலி - வட மேற்கு - Wayamba Chapter	AAUPWC
டூர் - வடக்கு - Northern Chapter (<i>Founded in March 2020 at the University of Jaffna</i>)	AAUPNC

விடேல ரவ்ல டூனவ க்ரீயான்தக் சேராடேனிய விஸ்வீடியாலகீய விடியாப்ரீன்தே சன்தி (விடேகீய லாடா)
பேராதனைப் பல்கலைக்கழகத்தின் வெளிநாட்டு வித்தியார்த்திகள் சங்கப் பிரிவுகள் தற்போது இயங்கி வருகின்றன

Overseas Chapters of Alumni Association of the University of Peradeniya, functioning at present

- බටහිර ඕස්ට්‍රේලියා ශාඛාව - மேற்கு ஆஸ்திரேலியா- AAUP Western Australia Chapter
- වික්ටෝරියා ශාඛාව - விக்டோரியா - AAUP Victoria Chapter
- කැනබරා ශාඛාව - கான்பெரா - AAUP Canberra Chapter
- නිව් සවුත් වේස් ශාඛාව - நியூ சவுத் வேல்ஸ்- AAUP New South Wales Chapter
- ඔටාවා ශාඛාව - ஒட்டாவா - AAUP Ottawa Chapter
- ටොරොන්ටෝ ශාඛාව - டொராண்டோ - AAUP Toronto Chapter
- නවසීලන්ත ශාඛාව - நியூசிலாந்து - AAUP New Zealand Chapter
- ඇමෙරිකා එක්සත් ජනපද ශාඛාව - ஐக்கிய அமெரிக்கா- AAUP USA Chapter

පශ්චාත් උපාධි ආයතනවල විද්‍යාර්ථීන්ගේ සංගම්
முதுகலை கல்வி நிறுவனங்கள் - Post Graduate Institutes

- PGIAAA කෘෂි විද්‍යා පශ්චාත් උපාධි ආයතන ශාඛාව - முதுகலை வேளாண்மை நிறுவனம்

24 October 2022